

COLUMBIA COUNTY BOARD OF COMMISSIONERS

BOARD MEETING

WORK SESSION MINUTES

October 2, 2019

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif.

Board Discussion:

Les Watters, Curator Columbia County Museum Association submitted a letter requesting permission to open the Historic Courthouse to the public on two or three weekends in October to offer tours for Halloweentown. Commissioner Magruder moved, Commissioner Tardif seconded to allow CCMA to open the Historic Courthouse to the public during the month of October to the public. The motion carried unanimously.

Finance Investment Policy:

Shelley Blinkenstaff, Acting Chief Deputy Treasurer, Deanne Woodring, President, Senior Portfolio Advisor, and Whitney Maher, Client Service Manager, of Government Portfolio Advisors (GPA) here to discuss the County's Annual Investment Policy adoption review. This adoption is required by statute. Deanne and Whitney explained the proposed changes to the Investment Policy. Most changes were housekeeping in nature.

Deanne also gave a brief discussion concerning future interest rates and the firm's strategy to obtain and retain the best and safest returns for the County. The updated Investment policy will be placed on the consent agenda for approval.

Pro Tempore Justice of the Peace:

Diana Taylor and Jim Gibson came before the Board to discuss appointing Jim Gibson as a second Pro Tempore for the Justice of the Peace. The Board of Commissioners would like to further discuss this recommendation at their next scheduled afternoon discussion time. No action was taken. Diana Talyor will be notified when a decision has been made.

General Services Staffing Analysis:

Casey Garrett provided the commissioners a General Services staffing analysis showing a variety of cost scenarios between Facilities Technicians and Parks Maintenance Workers working in the Forest, Parks and Recreation Program. The analysis also provided historical data, which showed what staffing costs would be today when compared to the current Parks program staffing strategy, and what they would be

moving forward if the county transitions towards only having Facilities Technicians, rather than dedicated Parks Maintenance Workers. Casey also provided a list of projects completed by the General Services Department in County Parks, and other facilities. Casey explained how successful these projects were and argued they would not have been possible without the support of our Facilities Technicians. No Action Taken.

Executive Session under 192.660(2)(d) bargaining:

The Board went into executive session under 192.660(2)(d).

Upon coming out of executive session, Commissioner Magruder moved to authorize Casey Garrett, General Services Director, to fill a vacant Parks Worker position via reclassification. Commissioner Heimuller seconded. Commissioner Heimuller and Magruder voted in favor of the motion; Commissioner Tardif voted in opposition. The motion passed.

Commissioner Magruder moved to authorize Casey Garrett, General Services Director, to fill a vacant Facilities Worker position caused by the Parks reclassification. Commissioner Heimuller seconded. Commissioner Heimuller and Magruder voted in favor of the motion; Commissioner Tardif voted in opposition. The motion passed.

County Counsel Vacant Position:

Sarah Hanson, County Counsel notified the Board of Commissioners that the paralegal position will be vacant effective October 18. Sarah asked the Board to authorize her to fill the vacancy. Sarah indicated that she would like to advertise for both the paralegal and legal secretary positions and fill the one that best meets Counsels needs depending on applicants. With that Commissioner Magruder moved to authorize County Counsel to fill the vacant Paralegal or Legal Secretary Position. Commissioner Heimuller seconded the motion. The question was called. Commissioners Magruder and Heimuller voted in favor. Commissioner Tardif voted in opposition. The motion passed.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Henry Heimuller, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Alex Tardif, Commissioner

By: _____
Jacyn Normine
Board Office Administrator